Effective 2/17/21, inpatient charging workflows for WU and BJCMG will be standardized. Billable note types will trigger a pop-up window once a billable provider signs the note. You must now select a placeholder and accept for the charge session to route to the Coder for review.

Billable note types include:

<table>
<thead>
<tr>
<th>Progress Notes</th>
<th>Procedure Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>H&amp;P</td>
<td>Consults</td>
</tr>
<tr>
<td>Operative Notes</td>
<td>Teleconsults</td>
</tr>
</tbody>
</table>

Placeholder charges will be listed within the charge preference list, but the section will default collapsed. 
Click to expand.

⭐ Other Helpful Hints & Instructions:

1. **Service Date** - make sure this date is correct since the date that pulls in the date the note is written; if you are cosigning the note and entering charges, you may need to change the date.
Favoriting Charges

Under the **Charges Requiring Review** Section, notice the charge that was selected.

1. Click the star 🌟 located on the left of the charge to add the charge to the preference list.

2. Create a display name.
3. Click **Accept.**