Tip Sheet Category All Clinical Staff

HIP TIP

Sending History Questionnaires via MyChart

- 1. Click the **Epic** Button
- 2. Select Assign Pt-Qnr (You can also use the Search bar)





- 3. Search for Patient.
- 4. Select the appropriate Encounter in the Encounter selection window.

		Encounter S	election for Neal, Shane G		x
Selected record	: Neal, Shane G				
Contact Date	Contact Type	Provider	Department	Status	^
04/06/2020	Appointment		BICMG FAM MED MBMC	Scheduled	
03/30/2020	Appointment		BJCMG FAM MED MBMC	Scheduled	
03/27/2020	Telephone		BJCMG SSH FAM MEDICINE		=
03/27/2020	Telephone		BJCMG FAM MED MBMC	Closed	
03/26/2020	Telephone		BJCMG FAM MED MBMC		
03/06/2020	Telephone		BJCMG FAM MED MBMC	Closed	
03/06/2020	Telephone		BJCMG FAM MED MBMC	Closed	
03/06/2020	Orders Only		BJCMG FAM MED MBMC	Closed	~
Search >>			More Accept	<u>C</u> ancel	
Encounter Inform	ation: 10 loaded so	far, press More to see i	more.		
		•			

The Patient-Entered Questionnaires box displays. Here you will enter the questionnaire you would like to be sent to the patient.

5. Click the **spyglass** in the Health history questionnaire field.

₽ ?	Patient-Entered 0	Questionnaires		X
Appointment questionnaires:	Questionnaire	Date Available	Status	
	1			
Series questionnaires:	Questionnaire	Due Date	Status Show	w in Kiosk?
				-
Health history questionnaire:				
Barcode copies:	0 – Print			
Barcode:	2092870170			
			Accept	<u>C</u> ancel

6. Select **BW MYCHART HISTORY QUESTIONNAIRE**.

7. Click **Accept**.

9?			Patient-Entered Questionna	ires				>
Appointment questionnaires:	(Qu	estionnaire	1	Date Available	Status		
	1							
			P Record	Selec	:t	_ 0	x	J
			Search:				,o	
Series questionnaires:	(a	VN History Name		VN F	listory ID	^	n Kiosk?
		1	AMB PEDS DEVELOPMENTAL TEMPLATE		2107	001		
			BJCWU DEFAULT HX TEMPLATE W/ SMK	CESS	5 1151	423400		
			BW ANE POSTOP ANESTHESIA ONLY		1120	000008601		
			BW MYCHART HISTORY QUESTIONNAIRE		1010	01220	1	
			BW MYCHART PEDS HISTORY		1001	220100	_	
Health history questionnaire:			BW MYCHART PEDS NEWBORN HISTORY	(2100	1220110		ļ ,
Barcode copies:	n -	•	DEFAULT HX TEMPLATE		2340	0		
		-	HX TEMPLATE HEALHTY PLANET SDOH		1009	97		
Barcode: 2	20928	70	PEDS DEVELOPMENTAL TEMPLATE		2107	0		
			T ADO MEDICINE		1050	000103		
			TALG		1110	000001		Cancel
			T AMB ACCS		1260	00100702		
			T AMB ADOL PED		1491	37000002103		
			T AMB ALG BW		1110	00000101		
			T AMB ART		7622	07000000501		
			T AMB AUD COCH HISTORY		2103	001036		
			T AMB AUD HISTORY		2103	000036		
			T AMB BAR		1260	000101		
			T AMB BREAST SURGERY HISTORY		2100	000004101		
			T AMB CAR PHYSICIAN OFFICE		1000	00001501	\sim	
			50 records loaded, more records to load.					
				v	Accept	× <u>C</u> ance	əl	

8. Click Accept once again in the Patient-Entered Questionnaires window.

Viewing History Questionnaires

If a patient has filled out a History Questionnaire you can see that data within the Patient History section within the encounter.

- 1. Open the patient's encounter associated with the sent questionnaire.
- 2. Click the **History** Section.

	Chart Review 🚳 Rooming	Immunizations Flowsheets	🕒 Notes 🥝 Plan	Wrap-Up Orders	• b
<u>)</u>	Rooming				02
Female, 41 y.o., 7/13/1978	Pt Room Visit Info Travel/Exposure Vital Medication Review Outside Meds Patient Hx	History Tobacco Use	-9 Fall Risk Questionna Tobacco Intervention Adviso	ires Answer Qnrs Care Everywhere Allergies Verify Rx Ben ry Menstrual/Sexual Hx Goals Hearing/Vision Review (efits 🔑 🗕
Unit: IMS IM	Patient-Entered History				11 ^
Code: Not on file (bas ACP docs)	Relient Medical History Submitted on 3/30/2	2020 10:28 AM		🖌 - Filed to History 👔 - Duplicate 🤱 - Conflict 🗙 - Pertinent	t Negative
ACO/Risk Status: Hover for	Select/Clear All			(1) MARCHARLERATERAT	
Details	Medical History				
O Search		Response	Date		
	GERD	Yes			
A COLUMN TWO IS NOT	Arthritis	Yes			
	Cataracts	Yes			
	Ulcers (GI)	Yes	2020		
Allergies: Clarithromycin					
9:00 AM PREVENTATIVE EXAM		Response	Date		
Recorded Wt: 136.2 kg ! >365 days	Cholecystectomy	Yes	2020		
Ideal Wt: — BMI: —	Family History	Relation	Name		
SINCE LAST INTERNAL MEDICINE	Allergy (severe)	Mother	susie		
SPECIALISTS VISIT	Diabetes	Paternal Grandfather	jim		
✤ No other visits ▲ No results	Social History	1242		1910 Tel 2014	
CARE GAPS		Response		Currently on File	
Cervical Cancer Screening-Pa	Alcohol Use	Yes		Yes	
Breast Cancer Screening-Ma	Alcohol/Week	0 standard drinks			
DTaP/Tdap/Td Vaccine (2 - Td)	Drinks/Week	0 Glasses of wine, 0 Ca 0 Standard drinks or eq	ins of beer, 0 Shots of liquor, uivalent		
Influenza vaccine (1) 2 more care gaps	Comments	not often			
PROBLEM LIST (8)	Drug Use	Never			
Those and the second	Use/week				
MEDD: Unknown	Types				
CrCI: Patient's most recent lab	Comments				
30 days allowed.	Sexual Activity	Never			
Implants: None 🖕 🛛 📝	Detears	Horon			

With this section expanded a Patient icon is alerting us there is patient entered data. Look to the key to see what icons mean. When reviewing information, you can select which information you would like to save to the patient's chart.

3. Select the **check box** next to an item you would like to add. If you would like to add all patient entered data, select the **"Select/Clear all**" box.

* N	Patient-Entered History Patient Medical History Submitted on 3/3(Select/Clear All	0/2020 10:28 AM		🗸 - Filed to History 🔋 - D	uplicate 🛓 - Conflict 🗙 - Pertinent Negative
	Medical History	D	Dete		Refer to the Key for
	0500	Response	Date		meaning of Icons
	GERD	Yes			<u> </u>
	Arthritis	Yes			
	Cataracts	Yes	12000		
	Ulcers (GI)	Yes	2020		
	Surgical History				
	Surgicul History	Response	Date		
	Cholecystectomy	Yes	2020		
	Family History				
		Relation	Name		
\checkmark	Allergy (severe)	Mother	susie		
	Diabetes	Paternal Grandfather	jim		
	Control Minteres				
	Social History	Deenenee		Currently on File	
		Response		Currently on File	
	Alcohol Use	Yes		Yes	
	Alcohol/Week	0 standard drinks			
	Drinks/Week	0 Glasses of wine, 0 Ca 0 Standard drinks or equ	ns of beer, 0 Shots of liquor, uivalent		
	Comments	not often			
	Drug Use	Never			
	Use/week				
	Types				
	Comments				
F	Sexual Activity	Never			

• If the patient has duplicate responses, an error message will appear.

4. Click **File & Close**.

] Select/Clear All	✓ File ↓ File & Close
Restore: Close	↑ Previous ↓ Next